

Submitted by: Chair of the Assembly at the
Request of the Mayor
Prepared by: Purchasing Department
For reading: October 28, 2008

CLERK'S OFFICE

APPROVED
Date: 10-28-08

ANCHORAGE, ALASKA
AR No. 2008-252


**A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THE
SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED
UNEARNED PROGRAM REVENUES FROM THE AREAWIDE GENERAL FUND (101)
TO THE 2008 GENERAL OPERATING BUDGET (FUND 101), PURCHASING
DEPARTMENT, TO PAY FEES AND EXPENSES ASSOCIATED WITH THE
DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY**

THE ANCHORAGE MUNICIPAL ASSEMBLY RESOLVES:

Section 1. The sum of Thirty-three Thousand Dollars (\$33,000) is hereby appropriated from anticipated unearned program revenues from the 2008 Areawide General Fund (101), to the 2008 Operating Budget (Fund 101), Purchasing Department, professional services account, to pay fees and expenses associated with the disposal of surplus/excess municipal property.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Municipal Assembly this 28th day of October, 2008.


Chair

ATTEST:


Municipal Clerk

Department of Appropriation:
Purchasing Department: \$33,000



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

AM No. 722-2008

Meeting Date: October 28, 2008

From: Mayor

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THE SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE AREAWIDE GENERAL FUND (101) TO THE 2008 GENERAL OPERATING BUDGET (FUND 101), PURCHASING DEPARTMENT, TO PAY FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY

The attached Resolution is requested to appropriate Thirty-Three Thousand Dollars (\$33,000) from anticipated unearned program revenues to the Purchasing Department's contract services budget for the purpose of paying commissions, fees, and miscellaneous expenses associated with the disposal of surplus, excess, and lost & found property.

The Purchasing Department is responsible for the disposal of property that has met its useful life, is excess or surplus to the municipality, and is ready for disposal action. The Department utilizes various means and methods to accomplish these disposal actions by either trading units in to offset costs of replacement property, direct exchange/sale actions through an invitation to bid process, auction disposal, or through direct donation to non-profit and other community based organizations. The most common of these processes is the use of a contract auctioneer to sell municipal property through an outcry auction process.

Estimating the amount of property that will be disposed of from one year to the next is often a best guess based upon actual and historical activity from previous years. This year, the Department programmed \$77,000 in direct expenses that would be payable to the contract auctioneer for providing outcry auctions for the municipality. Both the amount of disposable property and the associated fees have exceeded the Department's expectations. As such, an additional appropriation of \$33,000 is needed to pay the anticipated fees and costs for the remainder of the 2008 calendar year. The gross receipts generated by the sale of municipal property directly offsets the expenses of the contract auctioneer through anticipated program revenues budgeted by the Purchasing Department.

The accounting detail is as follows:

<u>Revenue</u>	<u>Name</u>	<u>Amount</u>
101-1912-9499	Reimbursed Cost	\$33,000
<u>Expenditures</u>	<u>Name</u>	<u>Amount</u>
101-1912-3101	Professional Services	\$33,000

1 THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION
2 APPROPRIATING THE SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM
3 ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE AREAWIDE GENERAL
4 FUND (101) TO THE 2008 GENERAL OPERATING BUDGET (FUND 101), PURCHASING
5 DEPARTMENT, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE
6 DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.

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8 Recommended by: Barton R. Mauldin, Purchasing Officer
9 Fund certification: Sharon Weddleton, CFO
10 101-1912-9499 \$33,000
11 (Anticipated Additional 2008 Revenues)

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13 Concur: Michael K. Abbott, Municipal Manager
14 Respectfully submitted: Mark Begich, Mayor
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Content ID: 006982**Type:** AR_FundsApprop - Funds Approp Resolution

A Resolution of the Municipality of Anchorage Appropriating the Sum of Thirty-Three Thousand Dollars (\$33,000) from Anticipated Unearned Program

Title: Revenues from the Areawide General Fund (101) to the 2008 General Operating Budget (Fund 101), Purchasing Department, for the Payment of Fees and Expenses Associated with the Disposal of Surplus/Excess Municipal Property.**Author:** pruittns**Initiating Dept:** Purchasing**Description:** A Resolution appropriating \$33,000 to the Purchasing Dept.**Date Prepared:** 10/14/08 2:03 PM**Director Name:** Barton R. Mauldin**Assembly Meeting Date:** 10/28/08

Workflow Name	Action Date	Action	User	Security Group	Content ID
Clerk_Admin_SubWorkflow	10/17/08 3:42 PM	Exit	Heather Handyside	Public	006982
MuniMgrCoord_SubWorkflow	10/17/08 3:42 PM	Approve	Heather Handyside	Public	006982
MuniManager_SubWorkflow	10/17/08 3:25 PM	Approve	Joy Maglaqui	Public	006982
Finance_SubWorkflow	10/17/08 3:22 PM	Approve	Nina Pruitt	Public	006982
Finance_SubWorkflow	10/17/08 3:22 PM	Checkin	Nina Pruitt	Public	006982
Finance_SubWorkflow	10/17/08 3:20 PM	Checkin	Nina Pruitt	Public	006982
OMB_SubWorkflow	10/16/08 4:14 PM	Approve	Wanda Phillips	Public	006982
Purchasing_SubWorkflow	10/15/08 1:04 PM	Approve	Bart Mauldin	Public	006982
FundsAppropWorkflow	10/15/08 10:58 AM	Checkin	Nigel Lewis	Public	006982
OMB_SubWorkflow	10/15/08 9:52 AM	Reject	Wanda Phillips	Public	006982
Purchasing_SubWorkflow	10/14/08 3:20 PM	Approve	Bart Mauldin	Public	006982
FundsAppropWorkflow	10/14/08 3:17 PM	Checkin	Nigel Lewis	Public	006982
Purchasing_SubWorkflow	10/14/08 3:14 PM	Reject	Bart Mauldin	Public	006982
FundsAppropWorkflow	10/14/08 2:19 PM	Checkin	Nigel Lewis	Public	006982